

ZFF Scholarship Grant Program

Application Procedure

1. Completion of Staff Scholarship Grant application form (Form020, download from ZFF KM Site)
2. HR assessment on eligibility of applicant
3. Assessment of the Management Committee
 - *Interview with committee if deemed necessary
4. Release of management committee's decision
5. Signing of the Scholarship Contract

Scholar's Responsibilities

- Choose field of study relevant to the need of the Foundation
- Inform HR as to what school she/he intends to enroll
- Sign the scholarship contract with the Foundation
- Abide with the terms and conditions of the grant
- Complete all the requirements for the masteral degree for a maximum of five (5) years (all academic units, term papers, examination and thesis or project research study needed to earn the masteral degree)
- Submit a copy of all registrar-certified academic record or grades to the HR at the end of each school term
- Serve the Foundation for the duration of the return service period
- Submit to the HR a copy of the report prepared to complete the course (thesis/research/policy paper)
- Submit to the HR a re-entry plan on the scholar's plans of activities and projects to revise, improve or develop programs

Note: The return service duration is computed as one half of the time spent for the completion of the studies.



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